

Family Ministries Director

Position Description

The Family Ministries Director will be responsible for the development, coordination, and administration of the Christian Education programs, curriculum planning and special events. The primary focus will be on the church's children's ministry program.

Hours

Part time. 5 hours per week, \$15 per hour.

Qualifications

- High School Diploma
- Ability to work collaboratively within the church and community
- Ability to work independently
- Grounded in Christian faith with Christian Education background
- Pass background check
- Experience working in educational programs, especially with children, would be a plus
- Has the ability to lead and cast vision for the stronger future of this church
- Has effective communication skills
- Works well with others
- Values a team approach to ministry
- Can enlist, equip, and encourage a strong team of volunteer leaders

Supervision

Supervised by the pastor and works closely with the Christian Education Committee

Responsibilities

- Administer the Children's Program
- Leads a ministry where children are encouraged to grow in their relationship with Jesus and that seeks to partner with parents in developing disciples in the next generation.
- Through programming and activities, make St. John's more inviting to young families and children
- Being available to teach the children's Sunday School
- Recruit, incorporate and supervise volunteers for children's programming/projects
- Organize, lead, promote, and plan for Christian Ed events during and outside of normal worship times

- Care for parents and families
 - Support through regular communication as well as welcoming and incorporating new families into the children's ministry program. Will also include providing resources as needed.

Every effort has been made to make this job description as complete as possible. However, it in no way states or implies that these are the only duties you will be required to perform. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or is a logical assignment to the position.